

Application for admission to IATF 16949 - 1st/2nd party Auditor - Examination

Preliminary remark

Please submit the following documents for each candidate:

- this completely filled in application form
- copy of certificate of qualification in the "IATF 16949 – 1st/2nd party Auditor – Qualification" training
- copy of auditor qualification as internal or external auditor for ISO 19011 and ISO 9001:2015 (at least five training days in total, e.g. ISO 9001 – Compact (ID 105) plus Qualification as VDA auditor (ID 104))
- proof of knowledge of the Automotive Core Tools
- proof of at least three full internal or external system audits according to ISO 9001 within the last three years
- proof of at least two years appropriate full-time working experience in an organization in the automotive industry

All documents must be submitted in German or in English.

As soon as the candidate is admitted to the examination, a confirmation will be sent.
Please do not make any travel arrangements before having received this confirmation.

Please send the fully completed application form and the attachments by e-mail to:

In-house training courses:

Open training courses:

[insert address license partner]

[insert E-Mail license partner]

Applicant's data:

Title, first name:	
Last name:	
Date of birth (DD.MM.YYYY):	

Applicant's current company address:

Company name:	
Department:	
Street:	
Zip Code:	
City:	
State:	
Country:	
Telephone:	
E-Mail:	

Date of examination:

Seats for the examination are assigned exclusively and directly after the candidate's application has been successful. You can find information on dates where there are still free spaces on our website at:

[insert website of License Partner]

You may indicate your dates of choice when applying. If possible, we will assign you accordingly. However, you are not entitled to it.

1 st choice:	
2 nd choice:	
3 rd choice:	

Please cross applicable box, enclose proof, signature:

1. Proof of training "IATF 16949 – 1st/2nd party Auditor – Qualification" (ID 211)

- ☐ Copy of the certificate of qualification

2. Qualification requirements

- ☐ Proof of auditor qualification as internal or external auditor for ISO 19011 and ISO 9001:2015 (at least five training days in total) (.pdf)
- ☐ Proof of knowledge of the Automotive Core Tools (.pdf)

The training "Automotive Core Tools for System and Process Auditors" (ID 417 starting from 2019) and the VDA qualification "Automotive Core Tools (ACT) for Quality Management in the Automotive Industry" (ID 415 starting from 2022) are recognized. Alternatively, evidence of participation in a minimum two-day training about Automotive Core Tools by another training provider as well as passing of the Automotive Core Tools online quiz is required. If the quiz is not passed, the course "Automotive Core Tools for System and Process Auditors" (ID 417) must be completed.

3. Proof of auditing experience

- ☐ Evidence of at least three full internal and external system audits to ISO 9001 within the last three years. Please enter the conducted audits in the list on page 4.

5. Working experience

- ☐ Proof of at least two years appropriate full-time professional experience in an organisation in the automotive industry (verifiable with a curriculum vitae in table form) (.pdf)

Regarding section 3: Proof of auditing experience

Please enter the conducted ISO 9001 audits in the following table:

Audit date	Duration (days)	Company	Audit standard	Auditor role	Non-audited parts of the organization (if appropriate)

Herewith I confirm that the statements made in this application and in the documents submitted are true:

 Date and signature of applicant

To be filled in by the training organisation VDA QMC or License Partner:

The applicant is admitted: <input type="checkbox"/> Yes <input type="checkbox"/> No	
The following missing or incomplete documents must be submitted as quickly as possible:	
Date:	Application checked by: Signature: